

<b>CM/ECF</b>  <b>External User's Guide</b>  U.S. Bankruptcy Court, Southern District of Florida	Chapter IV Queries and Reports
	Section 8 Reports - Order Query

The Order Query function will allow a registered user to query the status (by case number) of an electronically submitted order. All proposed orders associated with the case number will be displayed in the report.

STEP 1 Click **Reports**.

STEP 2 Click **Order Query**.

STEP 3 Enter a case number. Click **Next**.

<b>Query Order Status</b>	
Case Number	<input type="text" value="05-10153"/> <small>Examples: 99-12345, 1:99-bk-12345 or 1-99-bk-12345; 99-1234, 1:99-ap-1234 or 1-99-ap-1234</small>
Next	Clear

STEP 4 Pending Orders Report: All pending orders associated with the case number which was entered in the above field will display.

Case Number	Related Doc#	Order	Type	Description	Submission Date	Submitter	Status
<a href="#">05-10153-AJC</a>	<a href="#">4</a>	<a href="#">198.pdf</a>	Hearing Held	Motion to Dismiss Case	02/17/2005	Joe Falzone	Being Processed
<a href="#">05-10153-AJC</a>	<a href="#">3</a>	<a href="#">199.pdf</a>	Agreed	Motion for Adequate Protection	02/17/2005	Joe Falzone	Being Processed

Clicking on the **Case Number** or **Related Doc#** hyperlink will prompt for the user's PACER login. However, the user may view (free of charge) any pending unsigned order.

Orders will no longer display on the report subsequent to judicial action.